

AR/VR Transmittal Register

2. PR/PO Number: _____ 3. Supplier: _____ 4. Buyer: _

5. STR or Cognizant Engineer: _____

6. Project, System, or Equipment Description: _____

7. AR/VR No.	8. SOW or Spec. No.	9. Description of Submittal or Special Conditions	10. For Approval/ Record	11. Date Due to WTS or Prior to	12. Date Rec.	13. Date to STR	14. Date from STR	15. Disposition A, C, D	16. Resubmittal Required?	17. Date to Supplier
1.		Facility Compliance Readiness Inspection	A	according to facility plan						
2.		Final Implementation Plan	A	12 cd* after award						
3.		Quality Assurance Plan	A	12 cd* after award						
4.		If GFE proposed, Final Equipment List developed in conjunction with WTS	A	5 cd* after award						
5.		Generator Sites Shipment Plan & Schedule	A	60 cd* after award						
6.		Implementing Procedures	A	30 cd* after award						
7.		Job Hazard Analysis	A	30 cd* after						

				award						
8.		ERM Software Start-Up Testing Report with WTS QA Oversight	A	per start-up plan						
9.		Operational Readiness Declaration	R	per start-up plan						
10.		Updated RIDS to include all records currently in WIPP Records Archive system.	A	180 cd* after award and semi-annually thereafter.						
11.		Records Eligible for Destruction List Identify and develop list of eligible records that meet the requirements of the approved records schedules currently stored in the archival storage for destruction. This list is to be submitted for WTS and CBFO concurrence before destruction of records.	A	180 cd* after award and semi-annually thereafter.						
12.		Monthly Performance Indicator Status Report (Performance Indicators to be determined by WTS & Subcontractor after award).	R	30 cd* after award and monthly thereafter						
13.		Lessons Learned Project Report	R	August 2007						

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